

SkillMaster Computer Training

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Excel: Tips and Tricks Advanced

- Working with Range names
- Nesting functions with IF
- SUMIF functions
- ROUND functions
- Using the LOOKUP functions
- Using data tables
- Validating data
- Using database functions
- Importing/exporting data to text files
- Object Linking and Embedding
- Using Goal Seek
- Using Solver
- Analysis ToolPak
- Creating Views
- Creating Scenarios
- Working with macros and VBA
- Creating custom functions
- Creating Document Workspaces
- Templates
- Pivot Tables
- Pivot Charts
- Security
- File Password Protection
- Excel Auto features
- Right Mouse Button Fill
- Left Mouse Button AutoFill
- Creating a Custom List
- Print Titles
- Relative and Absolute References
- Filter the List
- Subtotal List
- Consolidate Data
- Group and Outlining
- 3D Formulas (file and sheet linking)

- Excel Charts advanced
- Comments
- Track Changes
- Paste Special
- Conditional Formatting
- Statistical and Math Functions
- Logical functions
- Dates functions
- Text functions